

**Request for Proposal for**

**Selection of Agency to conduct Desktop Assessment - Majhi Vasundhara Abhiyan 3.0 (2022- 23) - (Tender ID : 2023\_MPCB\_867449\_1)**

Minutes of Meeting of Pre-bid Conference held on 03/02/23 and MPCB response to the queries from Prospective Bidder

Sr. No.	RFP Page No	RFP Clause No	Description in RFP	Clarification Sought	MPCB Response
1	11	<b>2. Invitation for Bids</b> The summary of details regarding this invitation of bids are listed in the table:	7. Rs.5, 000 Tender Fee to be paid via Online Payment Gateway mode only. 10. Rs.10,00,000 Earnest Money Deposit (EMD) to be paid in form of Online Payment	As per MSME Act, if a Company is registered under MSME, while making application for Government Tenders, bidder is exempted from submission of Tender Cost / Fee, EMD /Bid Security & Security Deposit/Performance Security In line with the above, kindly grant an exemption/relax the criteria for payment of Bid Security and Performance Security for those bidders who are registered under MSME Act and have valid MSME Registration Certificate.	NO CHANGE
2	11		Date and Time pre bid Meeting: 03/02/2023 at 12:00 noon	Please clarify the mode of pre-bid meeting, whether online/offline? If Online, please share mode details & link. If Offline, please provide Location for the meeting.	OFFLINE and ONLINE
3	19	<b>3.21 Eligibility Criteria (EC1)</b>	EC1: The bidder "A Company registered in India under the Companies Act 1956 or 2013 or The LLP Act 2008 since last 3 years." Bidders can be Partnership Firm.	We request you to kindly Allow Organization's registered under Society Act or Trust Act to bid for this project for the fair competition.	ALLOWED
			The bidder shall have an experience of successfully completed similar work as defined below: One similar completed work with a contract value of INR 2.0 crore OR Two similar completed works, each with a contract value of INR 1.0 crore. OR Three similar completed works, each with a contract value of INR 80 Lakhs. For the purposes of evaluation of	Kindly allow the experience apart from Environment Sector.	Bidders having past experience in environment related / supporting domains such as ETP / STP / Sanitation / waterbody quality etc will also be considered.

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4	20	3.21 Eligibility Criteria (EC3)	<p>responses to this RFP, similar work shall mean assignments qualifying all the following criteria:</p> <ul style="list-style-type: none"> <li>▪ assignments executed in India (should have been completed within the past 5 years, ongoing engagements which have started more than 6 months earlier than the date of submission of proposals for this RFP shall also qualify); and</li> <li>▪ involving review and assessment of environmental performance of central government /state government / educational institutions / social sector organizations / national or international donor / PSU agencies shall qualify. The bidding organization shall have carried out such reviews against defined environmental KPIs.</li> </ul>	<p>1. We request you, accept ongoing work orders contains environmental aspects with private sector also.</p> <p>2. Kindly allow to submit cumulative work orders /ongoing work orders related to environmental aspects like for DPR, Surveys, waste water, Water bodies, Solid waste etc. which cumulative cost up 2Cr.</p> <p>3. We are empanelment with state knowledge management center on climate change (SKMCCC) Environment department Gol, We request you to accept our bid without criteria</p>	<p>1. Ongoing orders are anyway accepted as per the clause.</p> <p>2. The Bidder should quantify the "Desktop Analysis component" of the work order.</p> <p>3. Not Acceptable.</p> <p><b>The clause stands revised as follows: Minimum 3 Completed Orders of Rs. 40 Lakh each OR Completed Orders having a cumulative total of Rs. 1.5 Crores in the past 5 years ending 31/3/22</b></p>
5	25	3.22	<p>2 Past Performance (Orders executed in Last FIVE Financial Years ending March 2022)</p> <p>B. Order for Environmental Implementation Assessment Projects</p>	<p>Kindly allow the experience apart from Environment Sector.</p>	<p>Bidders having past experience in environment related / supporting domains such as ETP / STP / Sanitation / waterbody quality etc will also be considered. However, there will be more weightage for orders in Environment domain and comparatively less weightage for related / Supporting domains. Bidders may refer to the revised marking sheet attached herewith as Annexure</p>

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6	21, 24	3.21 Eligibility Criteria (EC4)	Self-certification signed by the HR Department, on the company letter head as per format provided in Annexure 1 – Document 12	If declaration is submitted then how are you going to score the key persons	The Bidders are expected to give Resume for the key proposed project resources viz. Project Manager (1), Team Lead (2), Buss Analysts (8), QA Lead (5), IT Office Assistant (1). Declaration for Balance resources will be accepted.
7	11, 72	The Summary of details regarding invitation of bids (S.N. 13)7.4 Format for Bank Guarantee	Performance Bank Guarantee (PBG) from Nationalized /Scheduled Bank	Consider the submission of security deposit / performance security deposit in the forms like Demand Draft/FDR also	<b>NO CHANGE.</b>
8	32	3.44 Performance Bank Guarantee (PBG)	The Earnest Money deposited at the time of bid submission would be given back to the Successful Bidder on payment of Performance Bank Guarantee in the form of a Bank Guarantee.	At the time of submission of performance security, Kindly convert the submitted EMD in performance security. The Balance amount of performance security will be paid by the successful bidder	1. The EMD amount is fixed amount. While PBG is linked to Order Value and the Amounts may not match. 2. EMD is in the form of sum deposited in the Bank and hence needs to be returned. <b>NO CHANGE IN THE CLAUSE</b>
9		3.22 (1B)	Min required employees	Can there be lesser number of Manpower (less than 50)	NO CHANGE
10		Min Eligibility	Min Network as on 31/3/22 should be Rs. 2.0 Crs	Can the Network be reduced to Rs. 0.6 Cr	Request accepted. Minimum Network criteria diluted to Rs. 0.60 Cr as on 31/3/22
11		3.22 (2B and 2 C)	Minimum Resource Qualification	Request for change in qualifications of the key resources has been made. Request to include Botanists, Taxonomists, Zoology as educational qualification	NO CHANGE

## ANNEXURE TO PREBID MINUTES - DESKTOP ASSESSMENT MV 3.0

## REVISED MARKING CRITERIA - DESKTOP ASSESSMENT

Sr	Criteria	Graded marks	Max. marks	Testimonial to be provided
<b>1</b>	<b>Organisation's Capability</b>		<b>50</b>	
A	Financial Capability (Turnover for FY 21-22)	5		
	Turnover > INR 5 Cr	5		
	Turnover ≤ INR 5 Cr but ≥ INR 3 Cr	3		
	Turnover ≤ INR 3 Cr but > INR 2 Cr	1		
B	Qualification and Experience of Key Technical Resources (For details, pls refer Note and table below**)	35		
	Project Manager	10		
	Team Lead	8		
	Business Analyst	8		
	QA Lead	5		
	IT Office Assistant	4		
C	Organisation Certificate	5		
	Certification applicable to survey and assessments. E.g.-ISO Certification, Survey Certifications	5		
D	IT Infrastructure and Capabilities	5		
	Number of Computers	2		
	Active High-Speed internet connection	2		
	Data Storage Capability	1		
<b>2</b>	<b>Past Performance (Orders executed in Last FIVE Financial Years ending March 2022)</b>		<b>35</b>	
A	Order for Survey, Data collection & analysis Projects	5		
	Orders 5+	5		
	Orders ≤5 but ≥3	3		
	Orders ≤3 but >1	1		
B	Order for Environmental Implementation Assessment Projects OR Environment Supporting / Related domains	20		
	MArks for Each Order for Environmental Implementation Assessment Projects (Max orders 5) OR Marks for Each Order for Environment related / supporting domains( Max orders 5)	4 OR 3		
C	Order for Environmental Management Plans / Reviews	10		
	Orders 5+	10		
	Orders ≤5 but ≥3	5		
	Orders ≤3 but >1	2		
	OR			
	Orders for Environment Supporting / related Domains			
	Orders 5+	8		
	Orders ≤5 but ≥3	4		
Orders ≤3 but >1	1			
<b>3</b>	<b>Presentation on methodology of executing the project***</b>		<b>15</b>	
	<b>Total</b>		<b>100</b>	