

MAHARASHTRA POLLUTION CONTROL BOARD

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Minutes of Meeting for for Selection of an Agency for Collection, Delivery, and tracking of samples to and from designated MPCB offices across Maharashtra

1. Brief About Meeting

Date-25/07/2024

Day-Wednesday

Time-11:00 AM -12:00 PM

Place- Online meeting over MS teams platform and MPCB office

2. Agenda

Table-1: Pre Bid meeting

The Following attendees were present for the pre bid meeting

Sr. No	Name	Designation and organization
1	Dr. Vishwajeet Thakur	Principal Scientific Officer, MPCB, HQ
2	Shri. Shankar Waghmare	Regional Officer(BMW), MPCB, HQ
3.	Dr. P.D. Khadkikar	Senior Scientific Officer, I/c Central Laboratory
4	Shri. Prabhkar Bagade	Consultant KPMG
5	Shri Saptarshi Das	Consultant KPMG
6	Representative	M/s Innowave IT Infrastructures Ltd.
6	Representative	M/s Mahabal Enviro Engineers Pvt. Ltd.
7	Representative	M/s. Ashwamedh Engineers And Consultants Csl Private Limited

3. Main Point Discussed
Table-2: Pre Bid Queries

Sl. No.	Page No. and Clause Reference	RFP Condition	Our Query and Request for Amendment	Clarification/Amendment by MPCB
1	Clause 4; Pg. No. 36	Scope of the Work for delivery - following the set guidelines.	Please share the document on the set guidelines.	These are the guidelines set for PCBs for sample collection and not for transportation. However, the same can be accessed through the link - SamplingProtocolWaterWasteWater.pdf (cpcb.nic.in)
2	Clause 3.22; Page No. 23	PQ 4: a) Bidders shall submit copy of work order along with the copy of the contract agreement mentioning the relevant scope of Work.	It is difficult to submit the copy of the contract agreement. Please exclude it and replace it with the RFP document. Your 5.5 Trademarks, Publicity section (pg. 50) prohibits bidder to share any project related information. We must abide the similar conditions from executed /ongoing projects.	The revised clause to be read as: "PQ 4: a) Bidders shall submit copy of work order / the copy of the contract agreement mentioning the relevant scope of Work."
3	Clause 3.22 PQ6; Page No. 26	Attested copy of the Labour License under the Contract Labour	In process Labour License under the Contract Labour should be considered	As per the clause, bidders has to submit "Attested copy of the Labour License under the Contract Labour (Regulation & Abolition) Act. or Attested copy of the Employee State Insurance registration letter / certificate." In case of "Application in process", bidders should submit necessary in process documents related to "Labour License under the Contract Labour"
4	Clause 3.24 TQ4; Page No. 29	1 mark for each additional district	Number of locations (from different districts) should be considered equivalent to the district (locations)	The understanding is correct.



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Sl. No.	Page No. and Clause Reference	RFP Condition	Our Query and Request for Amendment	Clarification/Amendment by MPCB
5	Clause 3.24 TQ3; Page No. 27	The Bidder (any one member in case of consortium) should have experience of at least 1 Successful Implementation of projects having	With 'The Successful Implementation of projects' please accommodate the 'Ongoing project' also. Please modify the criteria accordingly	Refer the clause "c) In case of on-going project, a Go-Live Certificate along with partial completion certificate from the client on client's letter head mentioning the relevant scope of Work." under column "Documents to be submitted" of TQ3
6	Clause 4.1.2.4 Copyright; Page No. 41	Any software, hardware, data, awards, certificates, patent, etc. shall be absolute property of MPCB. The Agency will transfer all Intellectual Property Rights of the developed webapp to the MPCB	Please modify 'Software' as 'Customization of the COT Software or Open-Source platform'. We may not own the base software used to customize the needs of MPCB	No Change.
7	Clause 4.2 Responsibilities of the Selected Bidder; Page No. 42	6. In certain cases after sample delivery, the bidder will be responsible for collecting and returning the packaging materials / containers used for sample transportation to ensure sustainability and environmental responsibility.	What is the % of such a case where the packaging container need to be dispatched to the original destination	It will be requirement based and returning the packaging materials / containers used for sample transportation shall follow the same process defined for sample delivery.
8	Clause 4.7 Regulation and Licensing; Page No. 45	The Selected Bidder shall arrange for all the necessary legal, regulatory, and licensing clearances for the trouble free/hassle free operations.	Which are the present applicable licenses required for the stated application and execution	This clause states about the licensing requirement for operating courier /logistic / transportation services at least in Maharashtra by the bidder agency.
9	Clause 4.8.1; Page No. 46	5. Recovery for delayed delivery (beyond applicable TAT from pickup) will be made @ INR 3,000/- per sample per day basis.	Please moderate Rs 3000 to Rs 1500	No Change.
10	Clause 4.8.1; Page No. 46	6. Cost of Wrongof sample and loss of time but not exceeding INR 5,000/- per sample / parcel.	Please moderate Rs 5000 to Rs 1500	No Change.
11	Clause 4.8; Page No. 48	*1 Day comprises of 24 hours.	Please modify 'Day' as 'Working Day' which excludes all type of Holidays application in India	The revised clause to be read as: " *1 Day comprises of 24 hours of working day".
12	General	Through Email	1) Minimum guarantee of 24,000 parcels per year. This minimum guarantee is necessary to estimate the minimum and appropriate	This is the minimum no. of parcels mentioned in the RFP based on past records which is most likely to increase in future.



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Sl. No.	Page No. and Clause Reference	RFP Condition	Our Query and Request for Amendment	Clarification/Amendment by MPCB
			investment for successful operation mention in the tender document.	
13	General	Through Email	2) Tender also mentions that successful Bidder is supposed to take necessary packaging requirement over and above the packaging done by MPCB staff. We request you to add the complete packaging activity in the scope of work of successful vendor and increase the cost per parcel.	No Change.
14	Clause 3.24 (TQ 2); Page No. 28	Project Experience 1: The Bidder (Lead member in case of consortium) must have experience in "Similar works" during last seven (07) years as on last date of submission of bid as per following details: One (01) project with "Similar works" worth costing at least INR 9.00 Cr. OR Two (02) projects with "Similar works" each costing at least costing not less than the amount equal to INR 6.00 Cr. OR Three (03) projects with "Similar works" * each costing at least not less than the amount equal to INR 5.00 Cr.	As the tender validity is for 5 years, the experience criteria should be as per annual work order value. Hence the required experience could be: 1. 01 Project Orders worth Rs. 1.8 Cr. (Annually) 2. 02 Project Orders worth Rs. 1.2 Cr. (Annually) 3. 03 Project Orders worth Rs. 1 Cr. (Annually) OR As per the Standard/ Model tender Document the conditions can be: 1. 01 Project Orders is 80% of the Estimated Value of the Tender. 2. 02 Project Orders is 60% of the Estimated Value of the Tender. 3. 03 Project Orders is 40% of the Estimated Value of the Tender.	No Change.



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Sl. No.	Page No. and Clause Reference	RFP Condition	Our Query and Request for Amendment	Clarification/Amendment by MPCB
15	Clause 3.24 (TQ 6); Page No. 30	Quality Certification: The Bidder (any member in case of consortium) must possess a valid certification from ISO 9001, ISO 27001 and CMMI Level III or above for development and services as on last date of submission of bid. 1. All the mentioned certificates: 05 Marks 2. ISO 9001, ISO 27001 and CMMI Level IV: 08 Marks 3. ISO 9001, ISO 27001 and CMMI Level V: 10 Marks	This task is not a typical courier delivery job. It requires skilled workers to carefully handle the samples according to the guidelines for collection and transportation outlined in ISO/IEC 17025:2017 standards (Page 12, Clause 7.4), as mandated by the National Accreditation Board for Testing and Calibration Laboratories (NABL). Consequently, the firm must hold both NABL and MoEFCC accreditation. Therefore, the bidding firm should also have NABL and MoEFCC accreditation.	No Change.
16	Clause 3.24 (TQ 4); 29	Project Experience 3: The bidder (Lead member in case of consortium) must have experience in "similar works" in at least fifteen (15) districts in Maharashtra in one or more projects (maximum 5), during last seven (07) years as on last date of submission of bid. *“Similar works” - Projects which involves collection, transportation, delivery and tracking of the parcels containing solid/liquid/gaseous samples in India for Central Government or its department/ State Government or its department / Semi Govt./ Municipal Corporations / Municipal Councils / Urban Local Body (ULB)/ UT/ PSU or Corporates in India.	The definition of similar works does not specifically include the word "environmental." However, we are assuming that the work pertains to the collection and delivery of environmental samples. Therefore, it should be specified here. The delivery of environmental samples must comply with the guidelines outlined in ISO/IEC 17025:2017 standards, as mentioned earlier. Example: a) The delivery of SO ₂ samples requires an ice box to ensure proper detection; otherwise, the sample may not be preserved adequately. b) The delivery of water samples for chemical analysis must be done in sterile, pre-labeled containers and kept at a temperature of 4°C to prevent contamination and degradation.	No Change.



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Sl. No.	Page No. and Clause Reference	RFP Condition	Our Query and Request for Amendment	Clarification/Amendment by MPCB
17	Clause 3.24 (TQ 2); 28	<p>Project Experience 1: The Bidder (Lead member in case of consortium) must have experience in "Similar works" during last seven (07) years as on last date of submission of bid as per following details:</p> <p>One (01) project with "Similar works" worth costing at least INR 9.00 Cr. OR Two (02) projects with "Similar works" each costing at least costing not less than the amount equal to INR 6.00 Cr. OR Three (03) projects with "Similar works" * each costing at least not less than the amount equal to INR 5.00 Cr.</p>	We request a relaxation in the criteria requiring three projects. Instead of the current requirement, we propose that the criteria be adjusted to include (03) projects with a minimum value of ₹2 cr.	No Change.
18	Clause 4.2; Page No. 42	<p>Responsibilities of the Selected Bidder (point no. 2 and 3): 2. The bidder must handle samples with utmost care to prevent any tampering or compromise their integrity during transportation. Strict adherence to handling protocols and security measures is essential 3. It is the responsibility of the bidder to ensure that samples are checked and are maintained under proper as-is conditions as per the guidelines provided by MPCB and relevant regulatory authorities.</p>	The delivery of environmental samples must comply with the guidelines outlined in ISO/IEC 17025:2017 standards, as mentioned earlier. To ensure the point no. 2 and 3, NABL accreditation of the firm is MUST. Hence, this should be the criteria of PQC also.	No Change.
19	Other Queries:	-	<p>a) How the MPCB will communicate the picking and delivery schedule? Will it be provided on a weekly or daily basis? b) Does the bidder need to perform any preservation of the samples? c) Does the bidder need to provide any containers for the collection of samples?</p>	<p>a) The protocol for picking the parcel will be minimum on daily basis as well as on demand basis. The daily collection timing will be finalized with the successful bidder. b) No additional preservation other</p>



Ramdas

Sl. No.	Page No. and Clause Reference	RFP Condition	Our Query and Request for Amendment	Clarification/Amendment by MPCB
				than the one provided by MPCB. c) No.



19/2/2024