

## Minutes of Meeting

Prebid Meeting for Operation & Maintenance of IMIS dated 02/09/2015

Attended by

1. Shri ShyamKumar Patil, CAO
2. Shri M.Gurav, RO HQ
3. Shri D.M. Sonawane, A.S.O.
4. Shri Rajeev Desai, IT Manager
5. Shri Vinayak Muchandi, Consultant

Bidders

1. Shri Tushar Gaikwad, M/s. Forth Dimension
2. Shri Mayank Porwal, M/s. Ricoh India
3. Shri Jwalant Bakshi, M/s. Ashtech
4. Shri Deshpande, M/s. Ecofriend & co.

The proceedings were as follows;

1. Proof of purchase of RFP was mandatory to be submitted to attend prebid meeting. Same was checked for all prospective bidders present and was found satisfactory.
2. Following were queries from the Bidders and Board responses for the same.
  - i. **Question:** Is there is any specific format for Power of Attorney to be presented  
**Response:** There is no fixed format. Bidders can chose there appropriate format to fulfill the requirement .
  - ii. **Question:** The RFP specifies minimum no of Engineers. However, more no of Engineers may be required to fulfill the SLA.  
**Response:** The scope is purely SLA based and bidder is required to deploy necessary Engineers to meet the SLA. No price benefit will be given for more Engineers deployed.
  - iii. **Question:** Can we get extension for final date of submission  
**Response:** No.
3. M.P.C.B. have revised the section 7.4.1 ( RFP page no.20 /63) and the same was accepted by all present. Revised Section 7.4.1 is as mentioned below;

## Section 7.4.1

Sr	Criteria	Graded Marks	Max. Marks	Testimonial to be presented
<b>1</b>	<b>Financial Capability</b>		<b>20</b>	
a	Average Turnover (AT) of the organisation for past 3 financial years ending 31st March 2015			Certificate from CA
	AT < Rs. 50.00 crores	0		
	AT < Rs. 70.00 crores but ≥ 50.00 Crores	3		
	AT < Rs. 100.00 crores but ≥ 70.00 Crores	6		
	AT ≥ Rs. 100.00 crores	10		
b	Net-worth of the organisation as on 31st March 2015			Certificate from CA
	Net worth < Rs. 7.00 crores but > 5.00 Crores	3		
	Net worth < Rs. 10.00 crores but ≥ 7.00 Crores	6		
	Net worth ≥ Rs. 10.00 crores	10		
<b>2</b>	<b>Organisation's Capability</b>		<b>25</b>	
<b>A</b>	<b>Organisation Certifications</b>	<b>10</b>		
i	ISO 20000 certification	<b>5</b>		Certificates valid thru Dec '15
ii	SEI CMM Level 2 Certification	<b>5</b>		
<b>B</b>	<b>Manpower Certifications**</b>	<b>10</b>		**
i	Number of certified resources for Server Maintenance and Networking from respective OEM (Min 10)	<b>3</b>		
ii	Number of Certified resources for IT security (Min 2)	<b>2</b>		
iii	Number of Certified ITIL (foundation / service Manager) resources (Min 2)	<b>3</b>		
iv	Number of Certified Database Support Resources from OEM (Min 2)	<b>2</b>		
<b>C</b>	Number of Districts in Maharashtra where Bidder has office having min staff of 5	<b>5</b>		Self Attested List of offices with Address, Telephone Number and Contact Person
	Districts = 2	1		
	Districts < 5 but > 2	3		
	Districts ≥ 5	5		
<b>3</b>	<b>Past Performance (All periods are for 3 years ending as on 31st March 2015)</b>		<b>25</b>	
a	Completed Orders for <b>SLA based Operation and Maintenance / Support for IT infrastructure which includes ERP support and Hardware support for a minimum period of 1 year for value &gt; Rs. 1 crore pa</b>			Self declared List and Copies of the orders
	Orders ≥ 3	10		
	Orders < 3 but ≥ 1	5		
b	Completed Orders of <b>Multi-locational Support for IT infrastructure where Locations in India &gt; 10</b>			Self declared List and Copies of the orders
	Orders ≥ 5	15		
	Orders < 5 but ≥ 3	10		
	Orders < 3 but > 1	5		
<b>4</b>	<b>Presentation on execution methodology</b>		<b>25</b>	<b>Presentation by the proposed Project Manager</b>
<b>5</b>	<b>Site Visit to any ONE (1) of the clients referred in response to point 3 above</b>		<b>5</b>	A brief note about the client setup and tools used
<b>TOTAL MARKS</b>			<b>100</b>	

\*\* List of Certified resources on company role for period of Min 6 months as on 1st June 2015, attested by the Organisation. The claim should be supported by bank statement showing salary deposits for six months

