

MINUTES OF TENDER COMMITTEE MEETING OF PRE-BID

RFP DOCUMENT NO. MPCB/JDAPC/C-Neutrality/2020-21

Tender ID: **2021_MPCB_726230_1**

“Selection of Agency for Creation of Carbon Inventory and Preparation of Action plan for Carbon Neutrality & its monitoring in AMRUT Cities in the state of Maharashtra”

Date & Time: 20th October, 2021 at 1130 Hrs.

Venue: Online meeting through Microsoft Teams.

Committee Members:

MPCB : JD (APC), CAO, LO, SO, SROHQ, SA, MPC Board, Mumbai

Agenda: Pre-bid meeting for the e-tender: “Selection of Agency for Creation of Carbon Inventory and Preparation of Action plan for Carbon Neutrality & its monitoring in AMRUT Cities in the state of Maharashtra”

Due to COVID-19, the pre-bid meeting was held online through VC to resolve the queries raised by the different bidders.

The Committee clarified the queries received in writing / raised by the bidders and same are recorded. The Queries raised by bidders with tender committee remarks are placed at ***Annexure – I.***

The committee has also decided that, pre-bid minutes of the meeting should be treated as part of the Tender Conditions of e-tender and shall be binding to both, MPCB and Bidders.

The committee has also decided that, the queries received after the deadline as per the tender condition / and after pre-BID meeting, shall not be considered for reply & e-tender bidding.

The meeting ended with vote of thanks to the chair.

ANNEXURE - I

RFP for Selection of Agency for Creation of Carbon Inventory & Preparation of Action plan for Carbon Neutrality & its monitoring in AMRUT Cities in the state of Maharashtra (Reference Tender ID: 2021-MPCB-726230-1)

Minutes of Meeting of Pre-bid Conference held on 20/10/21 and MPCB response to the queries from Prospective Bidder

Sr. No.	Page No	RFP clause	RFP Condition	Clarifications sought for	MPCB Response
1	19	Clause 3.22 EC-2	The bidder should be profitable in last TWO (2) financial years (FY 2019-2020, 2020-2021) as on last date of submission	Pls accept FY 2018-19 and FY 2019-20 for profitability (Due to COVID affected performances)	Accepted
2	10	Sr. No. 10	EMD: Rs. 4,00,000/-	1. Request exemption as per Notification F.9/4/2020-PPD from Govt. of India, Ministry of Finance, Dept. of Expenditure, Procurement policy 2.Can the EMD paid through Demand Draft	No exemptions for any reason will be provided. Clause remains unchanged. The EMD MUST be paid by ONLINE mode through the portal.
3	10	Sr. No. 11	PBG: 10% of the Contract value	Request reduction upto 3% of Contract value, as per Notification F.9/4/2020-PPD from Govt. of India, Ministry of Finance, Dept. of Expenditure, Procurement policy	No change in the clause.
4	11	Cluse 2 Invitation for Bids (Subclause 7 - Pt. 6)	Last Date for Submission is 28/10/21 @ 17:00 Hrs	Request extension of 2 weeks from the date of Corrigendum	No Change in the deadline for submission. Kindly refer the revised Schedule attached.
5	20	Clause 3.22 EC-3	The bidder should have an experience of successfully completed similar work as defined below: At least ONE (1) Projects related to Sensitization / Awareness AND At least ONE (1) project of data collection / analytics of ULB / Industry / Regions AND At least ONE (1) project related to environmental footprint calculations (Carbon / Water / Ecological)	1. Can Orders for (Environment Impact Assessment) EIAs be considered? 2. Can you elaborate definition of similar work. 3. We have completed the job as a part of larger scope of the orders. Can such orders be considered.	1. Work Orders for EIA can not be considered. 2. It is elaborated enough 3. If the job is part of a larger scope, the same may be considered ONLY if the same is specifically proved by the bidder in the bid documents with documentary evidence

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6	13	Clause 3		Request for permission for JV / Consortium	NO JV or Consortium to be allowed.
7				Request for extension of date for Purchase of Tender documents	Tender fees now need to be paid ONLINE while uploading the bid document on the portal. Hence the Tender fees can be paid up to the last date of submission of the bids i.e. upto 28/10/2021.
8		Clause 3.30		Since the project delivery includes data collection from stakeholders such as the Urban Local Bodies, based on our previous experience on similar works there may be a delay due to delay on part of the agency providing data inspite of consultant follow-ups. Please clarify if such delays not on part of the consultant but affecting the final timelines shall be considered or penalty will be applicable.	Delays not attributed to the Successful Bidder, will not be penalised. However, it is the responsibility of the Successful Bidder to followup / coordinate with the concerned stakeholder and ensure the project timelines are adhered to. In case of any issues it is incumbent on the Successful Bidder to bring delays, if any, along with its cause to MPCB's notice within time. MPCB's decision about levying / waiving off the penalties will be solely at its discretion and final.
9				Pls clarify the Limitation of Liability	The liability of the Successful Bidder will be limited to the Contract Value.
10				Can the execution time frame be extended beyond SIX months	No change

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11			Presentations by the Bidders		<p>ONLY those Bidders who qualify through the Minimum Eligibility Criteria will be allowed to make Presentations as per the schedule in RFP i.e on 29/10/2021 from 13.30 onwards. Each Bidder will be allotted a time of 20 mins for the presentation (15 mins for presentations and 5 mins for Q&A). The timelines will have to be strictly adhered to. The Bidders making presentations will send their presentation on email to jdair@mpcb.gov.in before start of the presentation. The presentations will be evaluated on the following parameters and Bidders are requested to make the presentations to cover all the points mentioned.</p>
					<p>The Framework for evaluation of the presentation by the bidders is as follows</p> <ol style="list-style-type: none"> 1. Understanding of the Scope of Work: Max Marks 2 2. Challenges envisaged / Identified for execution and their mitigation strategies: Max Marks 2 3. Proposed Execution Methodology and resource deployment: Max Marks 4 4. Execution Timelines with justifications: Max Marks 2 5. Proposed reporting and Project Handover: Max Marks 3 6. Value Additions / differentiators that will benefit Govt: Max Marks 2 <p>Bidders are advised to make Powerpoint slides pertaining to ONLY the points mentioned above</p>

Revised Schedule

Sr. No.	Activity	To be performed by	Start		Expiry	
			Date	Time	Date	Time
1	Release of E-Tender	Department	06/10/21	11:00	06/10/21	15:00
2	E-Tender Download	Bidder	07/10/21	11:00	28/10/21	17:00
3	Queries from Bidders	Bidders	07/10/21	11:00	18/10/21	15:00
4	Pre-bid Meeting	Department	20/10/21	11:30	20/10/21	13:00
5	Bid Submission	Bidders	20/10/21	11:00	28/10/21	17:00
6	Technical Bid Opening (Envelope - 1)	Department	29/10/21	11:00	29/10/21	12.30
7	Price Bid Opening (Envelope - 2)	Department	08/11/21	11:00	08/11/21	13:00