

Request for Proposal Document

For

Hiring the services of an Expert Agency for performing various tasks related to HW Management in Maharashtra for the compliance of Apex Court Orders through outsourcing.



MAHARASHTRA POLLUTION CONTROL BOARD

Kalpataru Point, 3rd floor, Opp. Cine Planet Cinema, Sion Circle, Sion (E),
Mumbai – 400 022

Ph. 022-24014701, Fax: 022-24024068

Tender Notice Services Hiring the services of an Expert Agency for performing various tasks related to HW Management in Maharashtra

INVITATION OF BID
TENDER NOTICE NO: RO(HQ)/HWMC/1/2015 -2750
Date: 12/06/2015

NAME OF THE WORK:

Hiring the services of an Expert Agency for performing various tasks related to HW Management in Maharashtra for the compliance of Apex Court Orders through outsourcing.

MAHARASHTRA POLLUTION CONTROL BOARD

Kalpataru Point, 3rd floor, Opp. Cine Planet Cinema, Sion Circle, Sion (E),
Mumbai – 400 022
Ph. 022-24014701, Fax: 022-24024068

Tender Notice Services Hiring the services of an Expert Agency for performing various tasks related to HW Management in Maharashtra

MAHARASHTRA POLLUTION CONTROL BOARD

INDEX

NAME OF THE WORK: Hiring the services of an Expert Agency for performing various tasks related to HW Management in Maharashtra for the compliance of Apex Court Orders through outsourcing.

Sr. No.	Consents	Page
1	Invitation of Bid	05
2	Schedule of Tender	06
3	Tender Notice/Submission of Tender	04
4	General Terms and Conditions	11,12
5	Tender Application Form (Annexure – I)	07
6	Bid Form (Annexure – II)	08,09,10

Tender Notice Services Hiring the services of an Expert Agency for performing various tasks related to HW Management in Maharashtra

MAHARASHTRA POLLUTION CONTROL BOARD

Tel : 24010437 / 24087295		Kalpataru Point,
Fax: 24087295		2nd, 3rd & 4th Floor
<i>Visit us at:</i>		Opp. Cinemax,
Website: http://www.mpcb.gov.in		Near Sion Circle, Sion (E)
e-mail Id: enquiry@mpcb.gov.in		Mumbai-400 022

Request for Proposal (RFP) to perform various tasks related to HW Management in Maharashtra

Tender Notice

Maharashtra Pollution Control Board invites offers from interested bidders for carrying out different activities related to the Hazardous Waste Management. Interested bidders should have adequate knowledge for implementation of Hazardous Waste (Management, handling and Transboundary Movement) Rules, 2008 & Amendments there under and having minimum 5 years experience of SPCB in the field of Auditing and submitted project reports on environment pollution control. The RFP (Request for Proposal) is available at RO(HQ) I/C (HSMD) division, Maharashtra Pollution Control Board, 3rd floor, Kalptaru Point, Opp. Cine Planet, Near Sion Circle, Sion (E), Mumbai - 22 on payment of non refundable fee of Rs. 1000/- in the form of Pay Order / Demand Draft drawn on nationalized bank / Scheduled Bank favoring “ Maharashtra Pollution Control Board” payable at Mumbai. It can also be downloaded from MPCB website: [www. Mpcb.gov.in](http://www.Mpcb.gov.in). In case bidders downloading the RFP document from MPCB website shall pay the RFP purchase fees of Rs. 1000/- at the time of submitting their bids. The Schedule is as follows:

- 1) Sale of RFP Documents From : 15/06/2015 to 25/06/2015 upto 12.00 noon
- 2) Last Date for submitting the RFP : 26/06/2015 by 12.00 noon.
- 3) Time and Date of opening the RFP : 26/06/2015 on 15.00 Hrs.

Sd/-
Member Secretary

Tender Notice Services Hiring the services of an Expert Agency for performing various tasks related to HW Management in Maharashtra

Maharashtra Pollution Control Board

MAHARASHTRA POLLUTION CONTROL BOARD

Kalpataru Point, 3rd floor, Opp. Cine Planet Cinema, Sion Circle, Sion (E),

Mumbai – 400 022

Ph. 022-24014701, Fax: 022-24024068

INVITATION OF BID

NAME OF THE WORK: Hiring the services of an Expert Agency for performing various tasks related to HW Management in Maharashtra for the compliance of Apex Court Orders through outsourcing.

TENDER NOTICE NO: RO(HQ)/HWMC/1/2015 -2750

Date: 12/06/2015

1. Maharashtra Pollution control Board invites sealed tenders from interested bidders associated with State Pollution Control Board (SPCB) and having knowledge of implementation of Hazardous Waste (Management & Handling and transboundary Movement) Rule 2008, and amended there under.
2. The Bidder should have executed similar works during the last 5 years.
3. Interested eligible bidders should deposit Rs. 75,000/- as Earnest Money Deposit and Rs. 200,000/- as Security Deposit. Along with tender. Payment shall be made in the form of Demand Draft in favor of Maharashtra Pollution Control Board payable at Mumbai.
4. Bids will be opened in the presence of Bid Evaluation Committee.

Sd/-

**Member Secretary,
Maharashtra Pollution Control Board
Sion, Mumbai**

Tender Notice Services Hiring the services of an Expert Agency for performing various tasks related to HW Management in Maharashtra

MAHARASHTRA POLLUTION CONTROL BOARD

Kalpataru Point, 3rd floor, Opp. Cine Planet Cinema, Sion Circle, Sion (E),

Mumbai – 400 022

Ph. 022-24014701, Fax: 022-24024068

INVITATION OF BID

NAME OF THE WORK: Hiring the services of an Expert Agency for performing various tasks related to HW Management in Maharashtra for the compliance of Apex Court Orders through outsourcing.

TENDER NOTICE NO: RO(HQ)/HWMC/1/2015-2750

Date: 12/06/2015

SCHEDULE OF TENDER

1. Price of the Tender Document: Rs.1000/-
2. EMD: Rs.75000/-
S. D.: Rs.200,000/-
- 4) Sale of RFP Documents From : 15/06/2015 to 25/06/2015 upto 12.00 noon
- 5) Last Date for submitting the RFP : 26/06/2015 by 12.00 noon.
- 6) Time and Date of opening the RFP : 26/06/2015 on 15.00 Hrs.

Sd/-

**Member Secretary,
Maharashtra Pollution Control Board**

Tender Notice Services Hiring the services of an Expert Agency for performing various tasks related to HW Management in Maharashtra

MAHARASHTRA POLLUTION CONTROL BOARD

APPLICATION FORM

(To be filled by the Bidder)

- 1) Name and full address of Bidder :
Including telegraphic address, e-mail :
And Fax No. :

- 2) Name and designation of the Head of :
The Firm/Supplier and his Telephone :
Fax,
E-mail No.

- 3) (i) In case the bidder is located out of :
Mumbai, his contact address/ :
Authorized distributor in Mumbai if any :

(ii) Name, designation, address :
Telephone No. of the authorized :
Person who may be contacted :
During the process of survey :
Compliable under this document :
(Application for the bidder) :

- 4) Rate quoted for Management of :
H.W. Cell at HO. :

- 5) Name of city & No. of stations to be :
Monitored by the bidder :

Tender Notice Services Hiring the services of an Expert Agency for performing various tasks related to HW Management in Maharashtra

Place:

Authorized Signatory

Date:

Annexure-II

Techno Commercial BID

Sr. No.	Details of work	No. of Technical Staff/Qualification	Total Cost/Month
	<p>1. Implementation of Hazardous Waste Rules:</p> <ul style="list-style-type: none">▪ Scrutiny of Annual Returns under Form 4, Form 6 filed by industries / Auctioneers (Conduct scrutiny of documents submitted and compare quantities of Waste generated with Inventory figures & verify the quantity disposal off at various disposal sites).▪ Scrutiny of returns filed through ON-LINE system.▪ Scrutiny of Returns under Form 6 filed by Registered Recyclers.▪ Raising queries on report / application / return to ensure that Hazardous Waste generated is safely disposed off.▪ Updating of the HW Inventory based on information / feedback received.▪ Submit complied scrutiny on Annual Returns.▪ Recording of import and export of hazardous wastes. <p>2. Updating the Inventory on Hazardous Wastes:</p> <ul style="list-style-type: none">▪ Updating of the inventory of hazardous wastes from industrial sources based on information received from industries through representations / consents / Annual Returns / Site visits, providing Unique Identification number to industries, in IMIS. <p>3. HW Database Development: Collection of consent related information for all Regions. Consent wise segregation of information available in the Inventory in</p>		

Tender Notice Services Hiring the services of an Expert Agency for performing various tasks related to HW Management in Maharashtra

	<p>order to Issue Amended Consents to the units.</p> <p>Up gradation of the Inventory in respect of these Regions to segregate HW generation consent wise.</p> <p>4. Additions to Database:</p> <ul style="list-style-type: none"> ▪ At the time of data collection for HW Inventory, based on consent issued etc. Inclusion of this information into HW database to make the Inventory useful for future scrutiny of Annual Returns so as to have comparison of latest data reported by industry v/s industry data and various report generation as per requirement of the Board. Analysis of data and gap identification. <p>5. Modification of existing Consents:</p> <ul style="list-style-type: none"> ▪ Issue of new consents to all industries appearing in HW Inventory database to indicate modified Authorization quantities in line with HW Inventory, indicating correct disposal options. <p>6. Issue of consent orders to new units / Units Missed Out previously / Expansions of existing units:</p> <ul style="list-style-type: none"> ▪ Scrutiny of all consent application filed by New Industries or for Expansion projects to estimate possible HW quantities & indicate disposal options. <p>7. Improvement in HWMMS Software: Updating of the HWMMS software to:</p> <ul style="list-style-type: none"> ▪ Tide over difficulties faced by industries while filing Annual Returns in form 4/6/10. ▪ Incorporate additional features such as data entry module for updating the HW Inventory. ▪ Prepare system for on-line filing of Manifest under Form 13 of HW Rules. ▪ Interact with TSDF / HW Generators & Recyclers to demonstrate the 		
--	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--	--

Tender Notice Services Hiring the services of an Expert Agency for performing various tasks related to HW Management in Maharashtra

	<p>proposed manifest system to ensure that is used & the Board gets an operative system.</p> <ul style="list-style-type: none"> ▪ Create Administrator home page to ensure that Board gets effective feedback for returns / Manifests filed on-line. <p>8. Assistance to MS / RO (HQ):</p> <ul style="list-style-type: none"> ▪ Provide required assistance to MS RO (HQ) for preparation / review of documents related to HW / Modifications of Rules and policy intervention etc. <p>The HWM Cells activities will be co-coordinated by RO (HQ) / I/c HSMD under overall direction of the Member Secretary, MPCB. The HWM Cell will implement the directions of MS MPCB and RO (HQ)/I/c (HSMD) given to them from time to time. They shall complete the work as mentioned above.</p>		
--	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--	--

GENERAL TERMS AND CONDITIONS:

1. The agencies having minimum 5 years of experience of working with SPCB in the field of auditing and submitted reports on environment pollution control are eligible for participating in the bidding process.
2. This document contains the following
 - I. Copy of the Tender Notice.
 - II. General Terms and Conditions of Bid
 - III. Terms and Conditions for submission of Bid.
 - IV. Payment Terms
 - V. Application Form
 - VI. Bid Form
 - VII. Undertaking
3. The tender document is not transferable by the purchaser. Each sheet of the Bid is to be signed by the bidder.

The documentary evidence of the experience conformity to the bidding documents in the form of literature, drawing and data shall be furnished.
4. The Board undertakes no responsibility for delay or non receipt of bid document sent by post either way and also reserves the right to accept or reject any or all the tenders in part or full, without assigning any reason thereof.
5. No tender document will be sold after last date of sale of Tender document or between the extended period of opening day, if any.
6. The bidder is expected to examine all instructions, forms, terms and conditions and specifications mentioned in the tender document. Failure to furnish all information required by the tender documents or submission of a bid not substantially responsive to the tendering document in every respect will be at the bidders risk and may result in the rejection of tender.

The bidder should have executed similar work during the last 5 years.
7. This call of bids does not bind MPCB to place order. The bids submitted in response to this invitation may be rejected without assigning any reason.
8. The Board at its discretion may extend the last date of submission of bids and opening of bids. The authority for acceptance of a Bid will rest with the Member Secretary, Maharashtra Pollution Control Board who does not bind himself to accept the lowest bid and is vested with authority to reject any or all of the bids received, without assigning any reason.
9. The validity of this contract is 36 months.
10. Late and delayed bids shall not be accepted and would be returned unopened to the bidder.

Tender Notice Services Hiring the services of an Expert Agency for performing various tasks related to HW Management in Maharashtra

11. The bids may be dropped in the Bid Box kept at Maharashtra Pollution Control Board, 3rd floor Kalpataru Point , Opp. Cine Planet, Sion Circle Sion (E), Mumbai 400 022. However, the bidders may send the bids by Registered A.D. at his risk as the bids not received within the day and time fixed, shall not be considered. In no case bid should be handed over to any employee of the Board.
12. **Payment Condition:** The payment will be made as par the actual work done and approved by RO(HQ) after submitting invoice.
13. **Validity of the Contract:** the rates quoted shall be valid for a period of 3 years. However, initially the work will be awarded for one year, subsequently, based on the performance of the bidder / contractor, further extension of work will be given by MPCB at its sole discretion. The bidder will not have right of refusal of extension.