

**FORM II**  
(FORM OF MEMORANDUM OF APPEAL)

Before \_\_\_\_\_ (\*\*)  
( here mention the name and designation of the authority)

Memorandum of appeal under section 13 of the Water ( Prevention and Control of Pollution ) Cess Act, 1977.

Appeal No. \_\_\_\_\_ of 19 \_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
( here furnish complete postal address)

\_\_\_\_\_Appellant

Vs.

\_\_\_\_\_  
\_\_\_\_\_  
( here mention the name and designation of assessing authority)

\_\_\_\_\_Respondent

The appellant named above, begs to prefer this memorandum of appeal against the order dated \_\_\_\_\_ passed by \_\_\_\_\_ on the following facts and grounds:

**FACTS**

(here briefly mention the facts of the case)

**GROUND**

(here mention the grounds on which the appeal is made)

- 1.
- 2.
- 3.

**PRAYER**

In the light of what is stated above, the appellant respectfully prays that he/she/it may be exempted from the payment of cess.

he/she/it may be allowed a rebate of 70 per cent as provided for in the Act and the amount of Cess reduced to Rs \_\_\_\_\_

the amount of Cess has not been correctly assessed and that it may be reduces to Rs. \_\_\_\_\_

the penalty imposed on him/her/it has been wrongfully imposed and should ne set aside.

the penalty imposed on him/her/it is excessive and should be suitably reduced on the basis of facts as stated.

2. The amount of fee of Rs. \_\_\_\_\_ (Rs. \_\_\_\_\_ ) as fee of this appeal has been paid to \_\_\_\_\_ vide receipt No \_\_\_\_\_ Dated \_\_\_\_\_.

Place : \_\_\_\_\_ Signature of Appellant : \_\_\_\_\_

Date : \_\_\_\_\_ Name : \_\_\_\_\_  
Address : \_\_\_\_\_