

**Maharashtra Pollution Control Board
Invitation for Expression of Interest for Inventorization of Occupiers generating
Bio-Medical Wastes in Nashik District**

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1. DISCLAIMER

1.1 Though adequate care has been taken in the preparation of this *Invitation for Expression of Interest (Eol)* Document, the Parties should satisfy themselves that the Document is complete in all respects. Intimation of discrepancy, if any, should be given to the below mentioned office latest by the date mentioned in Sec.5.7. If this office receives no intimation by the date mentioned in Section 5.7, it shall be deemed that the Party is satisfied that the *Invitation for Expression of Interest* Document is complete in all respects.

Member Secretary
Maharashtra Pollution Control Board
Kalpataru Point, 3rd floor,
Opp. Cine Planet Cinema, Sion Circle
Sion (E), MUMBAI – 22
Ph: 022-24014701
Fax: 022-24024068

1.2 Neither **MPCB**, nor their employees or consultants make any representation or warranty as to the accuracy, reliability or completeness of the information in this Eol nor is it possible for **MPCB** to consider the financial situation and particular needs of each party who reads or uses this Eol. **MPCB** recognizes the fact that certain prospective Parties may have a better knowledge of the Project than others and thus encourages all prospective Parties to conduct their own investigations and analysis and check the accuracy, reliability and completeness of the information in this Eol and obtain independent advice from appropriate sources.

1.3 Neither **MPCB** nor their employees or consultants will have any liability to any prospective Party or any other person under the law of contract, tort, the principles of restitution or unjust enrichment or otherwise for any loss, expense or damage which may arise from or be incurred or suffered in connection with anything contained in this Eol, any matter deemed to form part of this Eol, the award of the Project, the information and any other information supplied by or on behalf of **MPCB** or their employees, any consultants or otherwise arising in any way from the selection process for the Project.

1.4 **MPCB** reserves the right to reject any or all of the Eol submitted in response to this *Invitation for Expression of Interest* at any stage without assigning any reasons whatsoever.

1.5 **MPCB** reserves the right to change any or all of the provisions of this *Invitation for Expression of Interest*. Such changes would be intimated to all parties procuring this *Invitation for Expression of Interest*.

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2. LIST OF ABBREVIATIONS

MPCB	Maharashtra Pollution Control Board
CPCB	Central Pollution Control Board
RO	Regional Office, MPCB
SRO	Sub-Regional Office, MPCB
HO	Head Office, MPCB
Eoi	Expression of Interest
SP	Service Provider
BMW	Bio-Medical Waste
HCU	Health Care Unit
HCE	Health Care Establishment

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3. DEFINITIONS

3.1 EOI

The documents submitted by the prospective Parties in response to this invitation for Expression of Interest Document issued by **MPCB**.

3.2 PARTY

Bidding Firm / Company that has submitted a Eol in response to this Invitation for Expression of Interest Document.

3.3 PROJECT

To select an appropriate Service Provider (SP) for Inventorization of Occupiers generating Bio-Medical Wastes, its collection, treatment and Disposal in Nashik District.

3.4 INVITATION FOR EXPRESSION OF INTEREST

This Document being issued to the prospective Parties, inviting their Expression of Interest.

3.5 RESPONSIVE PARTY

Responsive Party is the party whose Eol is found responsive after evaluation of the Eol as outlined in Section 5.2.

3.6 SCREENING COMMITTEE

A committee consisting of industry professionals, MPCB Officials and the consultants has been formed.

3.7 BIO-MEDICAL WASTE (BMW Rule 2016 -3(f))

The Biomedical waste means any waste, which is generated during the diagnosis, treatment or immunisation of human beings or animals or research activities pertaining thereto or in the production or testing of biological or in health camps.

3.8 AUTHORISATION (BMW Rule 2016 -3(c))

Means permission granted by the prescribed authority for the generation, collection, reception, storage, transportation, treatment, processing, disposal or any other form of handling of bio-medical waste in accordance with these rules and guidelines issued by the Central Government or Central Pollution Control Board as the case may be;

3.9 OCCUPIER (BMW Rule 2016 -3(m))

A person having administrative control over the institution and the premises generating bio-medical waste, which includes a hospital, nursing home, clinic, dispensary, veterinary institution, animal house, pathological laboratory, blood bank, health care facility and clinical establishment, irrespective of their system of

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medicine and by whatever name they are called;

3.10 HEALTH CARE UNIT / FACILITY (BMW Rule 2016 -3(j))

A place where diagnosis, treatment or immunisation of human beings or animals is provided irrespective of type and size of health treatment system, and research activity pertaining thereto;

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4. PROJECT CONCEPT & STRUCTURE

4.1 BACKGROUND

It is proposed to prepare an **Inventory of Occupiers generating Bio-Medical Wastes in Nashik District in state of Maharashtra**. The overall aim of this initiative is to enlist and prepare an inventory of occupiers generating BMW and compliance as per BMWM Rules , 2016 in Nashik District.

4.2 CURRENT SCENARIO

Medical care is vital for our life, health and well being and there has been phenomenal increase in the healthcare facilities (for humans and animals) in India. It is estimated that Indian health care industry is growing at a rate of 12% per annum.

The Biomedical waste means any waste, which is generated during the diagnosis, treatment or immunisation of human beings or animals or research activities pertaining thereto or in the production or testing of biological or in health camps, including the categories mentioned in Schedule I of the Biomedical Waste Management Rules, 2016, as amended. It must be properly managed to avoid the harm for the general public, specifically healthcare and sanitation workers who are continuously uncovered to biomedical waste as an occupational hazard. Appropriate handling, treatment and disposal of wastes are essential elements of health care management programme. Correct method helps protect health care personnel, patients and the local society.

Studies conducted in many parts of the World reveals that the quantity of BMW is reaching to alarming proportions. Many developed countries across the world are trying to establish tools so as to address BMW being generated in these countries.

4.2.1. Bio-Medical Wastes and associated environmental and health issues

The waste generated from medical activities can be hazardous, toxic and even lethal because of their high potential for diseases transmission. The hazardous and toxic parts of waste from health care establishments comprising infectious, biomedical and radio-active material as well as sharps (hypodermic needles, knives, scalpels etc) constitute a grave risk, if these are not properly treated / disposed or are allowed to get mixed with other municipal waste. These medical waste are mounting problems faced by the society due to exposure to untreated disposal of Biomedical wastes from a large number of health centers .The guidelines for their orderly disposal as provided in the legal framework is overlooked. Health care wastes are produced in hospitals, health centers, clinics, nursing homes, pathological laboratories, research institutions, veterinary clinics, midwifery centers and other medical cares conducted at home.

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4.2.2. Need for study and inventorization

In order to protect health and environment against any adverse effects from Bio-Medical Waste regulatory drives have been initiated from international, national and state level authorities. Ministry of Environment, Forests & Climate Change, Govt. of India has notified Bio-Medical Waste (Management & Handling) Rules, 2016 and amendment Rules 2018

All State Pollution Control Boards are the prescribed authority for enforcement of the provisions of the Bio-Medical Waste (Management & Handling) Rules in respect of States. Bio-Medical Waste being infectious needs proper collection, segregation, transportation, storage, treatment and disposal as per guidelines of the Bio-Medical Waste (Management & Handling) Rules, 2016, as amended.

As per Schedule-I of Bio-medical Waste 2016 is described as Human Anatomical Waste, Animal Waste, Microbiology & Biotechnology Waste, Waste Sharps, Discarded Medicines and Cytotoxic drugs, Solid Waste, Soiled Waste, Liquid Waste, Incineration Ash, and Chemical Waste and is required to be segregated as per colour code (Yellow, Red, White-translucent, Blue). BMW is potentially hazardous to environment and human health, if not handled in an environmentally sound manner.

The hazardous and toxic parts of waste from health care establishments comprising infectious, biomedical and radio-active material as well as sharps (hypodermic needles, knives, scalpels etc) constitute a grave risk, if these are not properly treated / disposed or are allowed to get mixed with other municipal waste. These medical waste are mounting problems faced by the society due to exposure to untreated disposal of Biomedical wastes from a large number of health centers .The guidelines for their orderly disposal as provided in the legal framework is overlooked .

In order to propagate the harmful effects of Bio-medical Waste, Maharashtra State Pollution Control Board has decided to conduct inventorisation of BMW generators in Nashik district and prepare comprehensive status report consisting of digital database and software based analysis on “**INVENTORIZATION OF OCCUPIERS IN NASHIK DISTRICT**”. This will cover all Hospitals & Health care units to bring them under the Bio-medical Waste (Management and Handling) Rules 2016 as amended.

4.2.3. Objective of the study

The objective of this inventorisation of HCE's in Nashik district is to create digital database with software based analysis tools to enforcement of BMW Rules, water prevention and control of pollution Act 1974 and Air prevention and control of pollution Act 1981 by adopting uniform approach and methodology. The main objectives of this study are as follows:

- To identify and list the occupiers generating BMW and collect KYC and other

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- related records of HCEs
- To record the present status of BMW Authorisation and Consent under Water/ Air act, if applicable.of the Occupier
- Preparation of directory of the stakeholders

4.3 OBJECTIVE OF THE EOI

The objective of the invitation for Expression of Interest is to solicit proposals from parties and to shortlist qualified Service Providers which can undertake the task of Inventorisation of Occupiers generating Bio-Medical Wastes in Nashik District

The Eoi intends to bring out the details with respect to scope of services that are deemed necessary to share with the interested parties.

The scope given in this invitation for Expression of Interest are indicative only and Board through this process will seek inputs from the parties in further refining the requirements and all aspects of services before finalizing the Bid.

It is proposed to call for technical and commercial Bids from short-listed Service Providers responding to this invitation of Eoi, through an e-tendering process following two bids system (Technical and Financial) to select the most suitable agency to undertake the project.

4.4 EXECUTION TIME FRAME

The Service Provider(s) will be given appropriate time period for completion of the Scope as finalized in Bid document.

5. DESCRIPTION OF THE SELECTION PROCESS

5.1 SUBMISSION OF EOI

The submission of Eoi by interested parties in response to the invitation for Expression of Interest should be through sealed envelopes.

5.2 RESPONSIVENESS OF EOI

The Eoi submitted by Parties shall be initially scrutinized to establish "Responsiveness". A Eoi may be deemed "Non-responsive" if it does not satisfy any of the following conditions:

1. It is not received by the due time & date specified in the section 5.7
2. It does not include Eoi Processing fees as stipulated in the EOI
3. It does not include sufficient information for it to be evaluated and/or is not in the formats specified.

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4. It is not signed and / or sealed in the manner and to the extent indicated in Section 6 of this EOI Document.
5. It does not conform to the terms and conditions mentioned in the EOI

The Eol of Responsive Parties shall be evaluated in the following two steps.

5.3 STEP 1 – EVALUATION OF DOCUMENTS SUBMITTED

In the first step, MPCB will evaluate the information submitted by the Party in the Eol. Eol of only the responsive Parties shall be considered for the subsequent technical evaluation. The evaluation criteria for assessment of the Eol are described in Section-7.4.1.

5.4 STEP 2 – PRESENTATION BY THE PARTY

Parties will be required to make a presentation, at their own cost and expenses, for their execution methodology / case study of work executed of similar nature. The schedule for the presentation along with date and time slot will be communicated to the party/ies, by MPCB at a later date. The presentation has to be given by the proposed Project Manager for the assignment.

5.5 SHORT-LISTING OF PARTIES

Parties will be short-listed based on the scores achieved by respective parties after evaluation of Eol based on the documents submitted and presentation given.

5.6 REQUEST FOR PROPOSAL

ONLY the short-listed Parties would be issued a formal Request for Bid. The successful party will be decided based on the technical and commercial responses received to Bid.

5.7 SCHEDULE OF ACTIVITIES

Sr. No.	ACTIVITY	Date
1.	Date of Start of Online sale of EOI document	28.08.2018
2.	Date of End of Online sale of EOI document	03.09.2018
3.	Last date for Online receipt of requests for clarifications	04.09.2018
4.	Pre-bid Conference with Service Providers who have	07.09.2018
5.	Last date & time for receipt of Eol responses	12.09.2018 15.00 hrs.
6.	Time and Date of Opening of Eol responses	14.09.2018 11.00 am
7.	Presentation by the parties on their project execution methodology with proposed schedule of activities	21.09.2018 11.00 am(Tentative)

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In order to enable MPCB to meet the target dates, Parties are expected to respond expeditiously to clarifications, if any, requested during the evaluation process. MPCB shall adhere to the above schedule to the extent possible. MPCB, however, reserves the right to modify the same. Intimation to this effect shall be given to all Parties.

6. PROCEDURES TO BE FOLLOWED

6.1. ENQUIRIES & CLARIFICATIONS

Enquiries, if any, should be addressed to:

**PSO
Maharashtra Pollution Control Board
Kalpataru Point, 3rd floor,
Opp. Cine Planet Cinema, Sion Circle,
Sion (E), MUMBAI – 400 022
Ph: 022-24014701
Fax: 022-24024068
Email: psop@mpcb.gov.in**

All queries that are received on or before the date mentioned in Section 5.7 shall be addressed by MPCB in writing. MPCB shall aggregate all such queries, without specifying the source and shall prepare a response, which shall be distributed to all parties who have procured the Request for Proposal Document. It may be noted that queries in writing would be entertained only from those parties who have procured this Document.

Request for clarifications received from prospective parties who have not paid the fee for the EOI document as defined in 6.6.1, will not be answered. Such parties will not be allowed to attend the pre Eoi meeting and also to submit Eoi.

Request for clarifications received after the last date mentioned in Section 5.7, may not be addressed. Decision of the Board in the matter will be final.

The prospective Parties shall submit the queries only in the format given below:

Sr. No	EOI Page No	EOI Clause No	Description in EOI	Clarification Sought	Additional Remark (if any)

6.2. SUBMISSION OF THE EOI

The Eoi should be submitted in sealed envelope. The envelope should be super scribed

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with the following:

“Response to Invitation for Expression of Interest for Inventorization of Occupiers generating Bio-Medical Wastes in Nashik District”

The envelopes should be marked to

**PSO
Maharashtra Pollution Control Board
Kalpataru Point, 3rd floor,
Opp. Cine Planet Cinema, Sion Circle,
Sion (E), MUMBAI – 400 022**

Eol sealed and marked in the fashion mentioned above should be submitted before the last date and time of submission of Eol as per schedule given in Section 5 at

**PSO Division
Maharashtra Pollution Control Board
Kalpataru Point, 3rd floor,
Opp. Cine Planet Cinema, Sion Circle,
Sion (E), MUMBAI – 400 022**

Eol will not be accepted on fax or email.

MPCB shall not be responsible for any delay in submission of the Eol. Any Eol received by MPCB after the due date for submission of the Eol stipulated in Section 5 will be rejected.

6.3. INSTRUCTIONS TO PARTIES

All Parties should note the following:

1. Eol received after the scheduled time will not be accepted by MPCB under any circumstances. MPCB will not be responsible for any delay for any reason whatsoever.
2. Eol once submitted will be treated, as final and no further correspondence will be entertained on this. No Eol will be modified after the deadline for submission of Eol.
3. Eol that are incomplete in any respect or those that are not consistent with the requirements as specified in this *Request for Proposal* or those that do not contain the Covering Letter and other documentation as per the specified formats may be considered non-responsive and may be liable for rejection.
4. Strict adherence to formats, wherever specified, is required. Non-adherence to formats may be a ground for declaring the Eol non-responsive.

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5. All communication and information should be provided in writing and in the English language only.
6. The metric system shall be followed for units.
7. All communication and information provided should be legible, and wherever the information is given in figures, the same should also be mentioned in words.
8. MPCB reserves the right to seek additional information from the Parties, if found necessary, during the course of evaluation of the Eol. Non-submission, incomplete submission or delayed submission of such additional information or clarifications sought by MPCB, may be a ground for rejecting the Eol.
9. The Eol shall be evaluated as per the criteria specified in this EOI Document. However, within the broad framework of the evaluation parameters as stated in this Request for Proposal, MPCB reserves the right to make modifications to the stated evaluation criteria, which would be uniformly applied across all the Parties.
10. The Party should designate one person ("Contact Person" and "Authorized Representative and Signatory") authorized to represent the Party in its dealings with MPCB. The Acknowledgement of Receipt of Request for Proposal Document shall be signed by the "Contact Person" and "Authorized Representative and Signatory". This designated person should hold the Power of Attorney and be authorized to perform all tasks including but not limited to providing information, responding to enquiries, entering into contractual commitments on behalf of the Party etc. The Covering Letter submitted by the Party shall be signed by the Authorized Signatory and shall bear the stamp of the entity thereof.
11. The Eol (and any additional information requested subsequently) shall also bear the initials of the Authorized Signatory and stamp of the entity thereof on each page of the Eol.
12. MPCB reserves the right to reject any or all of the Eol without assigning any reason whatsoever
13. Conditional Eol may be summarily rejected.
14. Mere submission of information does not entitle the Party to meet an eligibility criterion. MPCB reserves the right to vet and verify any or all information submitted by the Party.
15. If any claim made or information provided by the Party in the Eol or any information provided by the Party in response to any subsequent query by MPCB, is found to be incorrect or is a material misrepresentation of facts, then the Eol will

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be liable for rejection and the Eol Security will be forfeited. Mere clerical errors or bonafide mistakes may be treated as an exception at the sole discretion of MPCB and if MPCB is adequately satisfied.

16. The Party shall be responsible for all the costs associated with the preparation of the Eol. MPCB shall not be responsible in any way for such costs, regardless of the conduct or outcome of this process.

17. MPCB may, at its discretion, extend this deadline for submission of Eol by amending the EOI which will be intimated through MPCB website, in which case all rights and obligations of MPCB and Party will thereafter be subject to the deadline as extended. Only)

6.4. FEES AND DEPOSITS TO BE PAID BY THE PARTIES

6.4.1 Fees for processing Eol responses

Non-refundable Eol processing fees of Rs.10,000.00 (Rs. Ten Thousand Only) should be accompanied with the Eol in the form of DD drawn in favour of MPCB. Eol not accompanied by such fees will be rejected and not considered for evaluation and further process. No exemptions whatsoever will be given to any of the parties for this clause. Processing fees of the Bidders who will submit bids for said project will be adjusted against EMD applicable for the bid

7. SUBMISSION OF TECHNICAL EOI: COVER - 1

7.1. CRITERIA FOR MINIMUM ELIGIBILITY AND EOI RESPONSIVENESS:

The Party shall fulfill the following Minimum Eligibility Criteria to participate in the bidding process. The Party should provide necessary documentary evidences of compliance as follows. Failure to do so for any of the Criteria mentioned below shall result in disqualification of the Party.

1. The Party should be an academic institution or public / private limited company registered / incorporated under The Companies Act, 1956 or a registered Trust. Party should be having involved in Health Care Education / Business or in business of Scientific and Technical inventorisation services for minimum FIVE (5) years as on 31st December 2017.
2. The Party should have relevant experience and expertise in inventorisation in Health Care Sector.
3. The Party should have paid processing fees for the EOI responses from MPCB office by paying the necessary fees as per section 6.4.1 of the EOI.

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7.2. COVER 1: INFORMATION FORMATS

Parties are required to submit documents as per the following checklist -

Cover-1	Compliance to Minimum Eligibility Criteria
PART 1	<ul style="list-style-type: none"> a) Covering Letter as per the format specified in EXHIBIT 1 b) Attested copy of Power of Attorney c) Original Receipt of fees for processing EOI issued by MPCB as per section 6.4.1 d) Certificate of incorporation / registration and Service Tax registration certificate e) Copy of order in compliance section 7.1 (2) f) Documentary Proofs as testimony for Evaluation of Eol as per criteria listed in Section 7.4.1 g) Information as per Exhibit 2 to Exhibit 5 h) Expression of Interest highlighting <ul style="list-style-type: none"> • Organisation Profile • Resource details <ul style="list-style-type: none"> a. Manpower b. Equipment / Tools (with details whether owned / leased) • Proposed methodology to execute the assignment • Any other salient points that require to be highlighted • Expectations from MPCB for seamless execution of the assignment

7.3. TECHNICAL EOI – COVER-1

The Cover 1 submission will also include Technical Eol of the party.

1. The technical Eol should be in line with the requirements of MPCB and the scope proposed by MPCB in Annexure-1
2. The Eol should explain proposed methodology for undertaking the project as envisaged in the EOI document.
3. The Eol should also explain the resource (manpower, spares, etc) deployment plan, with candidates proposed, if any, with proposed organization structure for MPCB support with escalation matrix.
4. The Eol should have all relevant testimonials, so as to ensure they score maximum marks under the evaluation system defined in section 7.4.1

7.4. EOI EVALUATION CRITERIA & PROCESS

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The Party shall necessarily submit the EoI Document, detailing his credentials for executing this project and the highlights of the services proposed with respect to scope of work defined in the EoI Document and the benefits that would accrue to MPCB. The Screening Committee appointed for this purpose will do this evaluation. The EoI will contain all the information required to evaluate the party's suitability to MPCB for the purpose of this project.

The guidelines for evaluation have been designed to facilitate the objective evaluation of the EoI submitted by the party. The information furnished by the parties in the EoI shall be the basis for this evaluation. In case any of the information is not made available, the Committee will assign zero (0) marks to that item.

While evaluating the EoI, MPCB reserves the right to seek clarifications from the Parties. Parties shall be required to furnish such clarifications in a timely manner.

MPCB also reserves the right to seek additions, modifications and other changes to the submitted EoI. Parties shall be required to furnish such additions / modifications / other changes in a timely manner.

7.4.1. Evaluation of EoI

The evaluation of the parties will be done based on the criteria and marking system as specified as follows:

Sr	Criteria	Max. Marks	Testimonial to be presented
1	Evaluation of EoI based on information provided	30	Based on information provided in Exhibit-2, Exhibit-3, Exhibit-4
2	No. of similar orders / assignments in Healthcare Sector survey, inventorisation, analysis executed in the past FIVE years Ending March '18 (4 marks per order)	20	Order / Award copies with completion certificate from customer
3	Presentation of a case study where the Party has executed a similar project and methodology for MPCB assignment. Presentation should include following a. Understanding of MPCB assignment b. Manpower and Expertise requirement c. Detailed Execution Methodology d. Deliverables	50	Detailed write-up and Presentation to be given to MPCB
	TOTAL MARKS FOR EoI EVALUATION	100	

If in MPCB's opinion, the EoI does not meet the minimum requirements or is otherwise materially deficient / inconsistent in any other aspect; the EoI shall be declared Evaluated & Non-Responsive and shall not be considered for further evaluation.

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If any party is found to be inadequate to the requirements of MPCB, i.e. marks in individual category should not be less than 50% and if overall marks are lower than the minimum qualification marks decided by **Scrutiny Committee**, then that party's Eol would be deemed non-responsive for further evaluation and would not be considered further in the bidding process.

7.5. SHORT-LISTING CRITERIA

Short-listing of service Providers for will be based on the scores secured by the parties based on their responses to this invitation for Expression of Interest. All the respondents who score minimum qualifying marks will be declared as short-listed Service Providers. The formal Request for Proposals will be issued to only these Service Providers and can participate in the formal bidding process for Selection of service Provider.

8. SAFETY CODE

The Service Provider shall observe all necessary precautions for the safety of their own and MPCB personnel as per safety code and rules in force.

9. RIGHT TO THE CONTENTS OF THE EOI RECEIVED

For all the Eol received before the last date and time of Eol submission, the proposals and accompanying documentation of the Pre-Qualification proposal will become the property of MPCB and will not be returned after opening of the pre-qualification proposals. MPCB is not restricted in its rights to use or disclose any or all of the information contained in the proposal and can do so without compensation to the parties. MPCB shall not be bound by any language in the proposal indicating the confidentiality of the proposal or any other restriction on its use or disclosure.

10. CORRUPT & FRAUDULENT PRACTICES

MPCB requires that the parties under this EOI document maintain highest standards of ethics during procurement and execution of this project. In pursuance of this policy the board defines the terms set forth as follows

“corrupt practice” means offering, giving, receiving or soliciting of anything of value to influence the action or decision making of public official in the procurement process or execution of the project.

“fraudulent practice” means misrepresentation of facts in order to influence the action or decision making of public official in the procurement process or execution of the project to the detriment of the board, and includes collusive practice among parties (prior to or after Eol submission) designed to establish Eol prices at artificial non-competitive levels and to deprive the board the benefits of free & open competition.

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If it is determined that party / ies are engaged in corrupt & fraudulent practices their EoI/s will be rejected and also will be declared ineligible for indefinite period or a stated period to time to participate in any future EOI floated by MPCB.

11. ARBITRATION

All disputes, differences, claims and demands arising under or pursuant to or touching this document shall be settled by arbitration of sole arbitrator to be appointed by both the parties and failing such agreement, by two arbitrators, one to be appointed by each party to disputes. All arbitrations shall be held at Mumbai location.

12. LEGAL JURISDICTION

All legal disputes are subject to jurisdiction of Mumbai courts only.

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13. EXHIBIT – 1

FORMAT OF THE COVERING LETTER

(The covering letter is to be submitted by the Party on Company Letterhead)

Date:

Place:

To,

**Member Secretary
Maharashtra Pollution Control Board
Kalpataru Point, 3rd floor,
Opp. Cine Planet Cinema, Sion Circle,
Sion (E), Mumbai – 22**

Dear Sir,

Sub: Invitation for Expression of Interest for Inventorization of Occupiers generating Bio-Medical Wastes in Nashik District

Please find enclosed our Eol for “**Inventorization of Occupiers generating Bio-Medical Wastes in Nashik District**” in response to the invitation for Expression of Interest (EOI) Document issued by **MPCB** dated

We hereby confirm the following:

1. The Eol is being submitted by *(name of the Party)* who is the Party in accordance with the conditions stipulated in the EOI.
2. We have examined in detail and have understood the terms and conditions stipulated in the EOI Document issued by **MPCB** and in any subsequent communication sent by **MPCB**. We agree and undertake to abide by all these terms and conditions. Our Eol is consistent with all the requirements of submission as stated in the EOI or in any of the subsequent communications from **MPCB**. We agree for unconditional acceptance of all the terms and conditions set out in the Eol document.
3. The information submitted in our Eol is complete, is strictly as per the requirements as stipulated in the EOI, and is correct to the best of our knowledge and understanding. We would be solely responsible for any errors or omissions in our Eol.
4. We as the Party (Please strike out whichever is not applicable), designate Mr/Ms (mention name, designation, contact address, phone no., fax no., etc.), as our Authorized Representative and Signatory who is authorized to perform all tasks including, but not limited to providing information, responding to enquiries, entering into contractual commitments etc. on behalf of us in respect of the Project.

For and on behalf of:

Signature:

(Authorized Representative and Signatory)

Name & Designation of the Person:

**Maharashtra Pollution Control Board
Invitation for Expression of Interest for Inventorization of Occupiers generating
Bio-Medical Wastes in Nashik District**

14. EXHIBIT – 2

**FORMAT FOR SUBMITTING GENERAL INFORMATION OF COMPANY
(To be submitted on Company Letterhead along with supporting documents)**

Date:
Place:

Details of the Organization	
Name of organization	
Nature of the legal status in India	
Legal status reference details	
Nature of business in India	
Date of Incorporation	
Date of Commencement of Business	
Address of the Headquarters	
Address of the Registered Office in India	
Number of Branch offices and list of same with addresses (Pls use additional sheets if required)	
Organisation Certifications (List of certifications for the organizations which are relevant with the work defined in EoI)	
Technical, Management resources available (categorized by roles, relevant certifications and experience)	
Other Relevant Information	
Mandatory Supporting Documents: a) Certificate of Incorporation from Registrar Of Companies(ROC) b) Relevant sections of Memorandum of Association of the company or filings to the stock exchanges to indicate the nature of business of the company	

For and on behalf of:

Signature (Authorized Representative and Signatory of the Party):

Name of the Person:

Designation:

Maharashtra Pollution Control Board
Invitation for Expression of Interest for Inventorization of Occupiers generating
Bio-Medical Wastes in Nashik District

15. EXHIBIT – 3

FORMAT FOR SUBMITTING FINANCIAL INFORMATION OF COMPANY
(To be submitted on Company Letterhead along with supporting documents)

Date:
Place:

Financial Information			
	FY 2014-15	FY 2015-16	FY 2016-17
Turnover (in INR crores)			
Other Relevant Information			
Mandatory Supporting Documents: Certificate from Company Auditor certifying the Turnover and Profit Before Tax for the Last three financial years; 2014-15, 2015-16, and 2016-17			

For and on behalf of:

Signature (Authorized Representative and Signatory of the Party):

Name of the Person:

Designation:

Maharashtra Pollution Control Board
Invitation for Expression of Interest for Inventorization of Occupiers generating
Bio-Medical Wastes in Nashik District

16. EXHIBIT – 4

FORMAT FOR SUBMITTING PAST EXPERIENCE OF COMPANY / ORGANISATION
(To be submitted on Company / Organisation Letterhead along with supporting documents)
(Parties may use additional sheets to give description of assignment)

Date:

Place:

Information about relevant experience in past about BMW / HCE inventorisation				
Sr. No.	Name of Client	Brief Description of Assignment	Duration of Assignment	Year of Execution

For and on behalf of:

Signature (Authorized Representative and Signatory of the Party):

Name of the Person:

Designation:

**Maharashtra Pollution Control Board
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Bio-Medical Wastes in Nashik District**

17. ANNEXURE - 1

SCOPE OF WORK

In order to execute this assignment, it is essential for the service Provider(s) to identify and prepare list of Health Care Units (HCUs) as per Bio-Medical Waste Rules, 2016 as amended within the District

The Service Provider is expected to plan the execution through following phases

Phase 1: Mobilization and work plan

Phase 2: Data Collection/ Field Work

Phase 3: Report findings and analysis using digital database and centralized software

**Maharashtra Pollution Control Board
Invitation for Expression of Interest for Inventorization of Occupiers generating
Bio-Medical Wastes in Nashik District**

18. ANNEXURE – 2

NASHIK DISTRICT

Nashik district, also known as **Nasik district**, is a district in Maharashtra, India. The city of Nashik is the administrative headquarters of the district.

Nashik district is the third largest district in Maharashtra in terms of Population of more than 6 crores (Urban Polulation is 58%) and area occupying an area of 15,582 square kilometres in the north Maharashtra region.

The district is divided into fifteen talukas, which are grouped into four sub-divisions:

- Nashik sub-division: Dindori, Igatpuri, Nashik, Nashik Road, Peth, Trimbakeshwar,
- Malegaon sub-division: Chandwad, Malegaon, Nandgaon
- Niphad sub-division: Niphad, Sinnar, Yeola
- Kalwan sub-division: Deola, Kalwan, Baglan (Satana), Surgana

Maharashtra Pollutions Control Board office location

Regional Office Nashik	Udyog Bhavan, First Floor, Trimbak Road, Near ITI, Satpur, Nashik - 422007
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